



BERKSHIRE HATHAWAY | Fox & Roach, REALTORS®
HomeServices

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“Passionately Committed to Exceeding Our Client’s Expectations”

Checklist for Readyng Your Home for Sale

How to begin:

Stand at the entrance to each room and make a list of things that need to be done but cannot be done now. Then begin editing the contents of the room into 2 piles in the middle of the room. Pile one is to discard. Pile two is to box up for the move.

LIVING ROOM & FAMILY ROOM

TO DO LIST

- Clean sooty residue around fireplace
- Clean or replace carpets
- Clean or remove drapes
- Wash or paint walls

NOW

- Remove extra, pillows and throws
- Remove small loose area rugs
- Remove ashes from fireplace and close screen
- Remove furniture that blocks easy passage
- Remove all newspapers, magazines and books from floors and tables
- Remove all photographs, valuables, breakables and collections
- Edit accessories and plants to only 1-2 per surface, table, mantle, etc.

DINING ROOM

TO DO LIST

- Clean or replace carpets
- Clean or remove drapes
- Wash or paint walls

NOW

- Remove and safely store valuables and collections
- Take leaves out of table and limit number of chairs

KITCHEN

TO DO LIST

- Clean stove
- Clean sink
- Clean or remove curtains
- Wash or paint walls
- Wash/polish cabinets, organize cabinets if crowded
- Replace outdated hardware
- Add one or two plants or accessories NOW
- Remove everything on top of refrigerator
- Remove everything on front of refrigerator
- Remove most items (appliances, spices, utensils) from countertop
- Remove cleaning supplies around sink

BATH

TO DO LIST

- Clean tub, shower, sink, mirror and toilet
- Clean floors thoroughly
- Clean or replace shower curtain
- Wash or paint walls
- Organize medicine cabinets if crowded

NOW

- Remove clutter on vanity
- Keep toilet seat and lid down
- Safely store prescription drugs
- Add one or two plants or accessories

BEDROOMS

TO DO LIST

- Clean or paint walls
- Clean or replace carpet
- Clean or remove curtains

NOW

- Remove clutter from floor and furniture
- Organize closets, Store or discard clothing that is not needed
- Organize toys, Store or discard toys that are not needed
- Select one or two accessories to remain in area

LAUNDRY ROOM

TO DO LIST

- Clean or paint walls
- Clean floor
- Clean or remove curtains

NOW

- Remove clutter from floor and counter area
- Keep dirty laundry in containers and wash ASAP
- Put all clean laundry away
- Keep pet areas clean and out of the way

EXTERIOR

TO DO LIST

- Trim trees and bushes, remove dead plants
- Freshly mulch and edge
- Paint front door
- Accessorize entry according to the season

NOW

- Discard unhealthy potted plants
- Store trashcans out of sight
- Store boats, RVs, motorcycles or bicycles in garage or offsite
- Wrap and store hoses
- Store outdoor toys in garage
- Unclutter outdoor areas of shoes, boots, yard tools, barbeque accessories
- Wash windows

TO FINISH:

Pack up the boxes from each room and discard or store as planned.

Provide names and numbers of vendors who can help with the "To Do List"

Complete items on the list before marketing begins

SHOW TIME

- Vacuum and Dust
- Check each room for last minute pick up
- Close all closet and cabinet doors
- Put toilet seats and lids down
- Set thermostat at comfortable temperature
- Turn on lights, open curtains
- Turn on quiet music
- Bake cinnamon rolls
- Leave and take pets with you during showings